



Trust Fund Board Minutes of Regular Meeting

Date: Thursday, July 25, 2013
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Board Members Present
Tony Law, Chair
Dereck Atha
Julie Glover
Rob Grant
Peter Luckham
Susan Morrison

Staff Present
Jennifer Eliason, Islands Trust Fund Manager
Kate Emmings, Ecosystem Protection Specialist
Christine Rikley, Communications and Fundraising Specialist
Jeff Ralph, A/Property Management Specialist
Emily Kozak, Secretary

1. CALL TO ORDER

The meeting was called to order at 10:00 am.

2. APPROVAL OF AGENDA

The agenda was approved by general consent.

3. CLOSED MEETING

The Trust Fund Board convened the closed portion of the meeting at 10:02am and resumed in open meeting at 12:30 pm to Rise and Report.

TFB 13/1362 It was MOVED and SECONDED that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90(1)(e) the acquisition, disposition, or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for the purpose, and that Jennifer Eliason, Christine Rikley, Kate Emmings, Jeff Ralph, and Emily Kozak be invited to remain in the meeting.

CARRIED

4. RISE AND REPORT

The Board reported on the following items:

- 3.1.1 The Board approved signing a covenant with M. King (Lot 21) - North Pender
- 3.1.3 The Board declined the conservation proposal from J. Droeger (Lot 23) - Ruxton Island
- 3.2.1 The Board established a committee for assisting staff with a review of Trust Fund policies. Board members Glover, Luckham, and Atha will form the committee with staff

5. MINUTES/COORDINATION

5.1. Minutes of Meetings/Resolutions Without Meetings

5.1.1. Approval of Previous Meeting Minutes

The following changes were made to the April 22, 2013 minutes:

- Removal of Robert Grant's name from list of attendees.

TFB 13/1363 It was MOVED and SECONDED
that the Board approve the April 22/2013 meeting minutes as amended.

CARRIED

5.1.2. May RWM

The Board reviewed the RWM to cancel the May meeting.

5.2. Follow Up Action List

The Board reviewed the Follow Up Action List for information.

6. BUSINESS

6.1. Items for Approval

6.1.1. RFD 2012-2013 Audited Financial Statements

Lenora Lee from KPMG (auditors) presented the Audited Financial Statements for 2012/13 to the Board.

TFB 13/1364 It was MOVED and SECONDED that the Trust Fund Board accept the Audited Financial Statements for the 2012/2013 fiscal year and refer them to Islands Trust Council as an information item.

CARRIED

6.1.2. RFD Management Plan - DL 58 Nature Reserve (Galiano)

The Board reviewed the management plan with amendments.

TFB 13/1365 It was MOVED and SECONDED that the Board approve the DL 58 Nature Reserve Management Plan dated June 2013 as amended.

CARRIED

6.1.3. RFD Management Plan - Andreas Vogt Nature Reserve (Salt Spring)

The Board reviewed the management plan for information and discussed the restoration proposed in the plan in light of the restrictions of the covenant.

TFB 13/1366 It was MOVED and SECONDED that the Board approve the Andreas Vogt Nature Reserve Management Plan dated May 2013.

CARRIED

6.1.4. RFD Mt. Trematon Covenant Approval

The Board reviewed the covenant agreement.

TFB 13/1367 It was MOVED and SECONDED that the Trust Fund Board authorizes the Chair to sign a covenant with Nanaimo & Area Land Trust Society and Lasqueti Island Nature Conservancy on the Mt. Trematon Nature Reserve, described as “the South East ¼ of Section 18, Lasqueti Island, Nanaimo District, except the South ½ of the South East ¼ of the South East ¼, Parcel Identifier 009-721-029.”

CARRIED

6.1.5. RFD Covenant - Opportunity Fund Request - Salt Spring Island Conservancy

The Board discussed SSICs Opportunity Fund Request.

TFB 13/1368 It was MOVED and SECONDED that the Trust Fund Board approve an Opportunity Fund grant of \$5000 to the Salt Spring Island Conservancy for legal and survey costs for the acquisition of a property adjacent to Blackburn Lake (PID: 003-958-710).

CARRIED

6.1.6. RFD Enchanted Forest Covenant

The Board reviewed the request to waive covenant provisions on the Enchanted Forest Park (S. Pender) for the purposes of rerouting the trail.

TFB 13/1369 It was MOVED and SECONDED that the Trust Fund Board approves the Pender Island Parks and Recreation Commission's request to reroute the main trail in the Enchanted Forest Park, South Pender (PID:003 483 037) by issuing a written waiver to restrictions in sections 1 (a), (b), (g) and (h) of the covenant (#EG 075146) subject to the following conditions:

1. The waiver is provided for the express purpose of relocating the existing trail to the proposed new location and decommissioning the existing trail, specifically;
 - a) construction of the proposed trail segments and installation of one park bench;
 - b) restoration of the closed trail portion; and,
 - c) construction of boardwalks if deemed necessary in consultation with ITF staff.
2. The waiver does not constitute a right to violate the covenant for any other purpose.
3. The waiver is time limited, and work must be completed by July 31, 2015.

CARRIED

6.2. Items for Discussion/Direction

6.2.1. Planned Giving Information Package

The Board received the Planned Giving Information Package for information.

6.3. Updates for Information

6.3.1. Public Covenants, Acquisitions, Dispositions Update

The Board reviewed the Public Covenants report and the Public Acquisitions report for information.

6.3.2. Communication and Fundraising Report

The Board reviewed the Communication and Fundraising report for information.

6.3.3. Property Management Specialist Report

The Board reviewed the Property Management Specialist Report for information.

6.3.4. Budget Report

The Board reviewed the budget report for information.

7. NEW BUSINESS

There was no new business.

8. NEXT MEETING

The next meeting will take place on Thursday October 3, 2013 at 10:00am in the Victoria Boardroom.

9. ADJOURNMENT

TFB 13/1370 It was MOVED and SECONDED that the Trust Fund Board meeting adjourn at 2:15pm