

# ADOPTED



## Trust Fund Board – Executive Committee Liaison Meeting Minutes Monday, May 5, 2014



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| <b>Location:</b>                           | Islands Trust Victoria Office Boardroom  |
| <b>TFB Board Members Present</b>           | Tony Law<br>Susan Morrison<br>Julie Glover<br>Rob Grant  |
| <b>Executive Committee Members Present</b> | Sheila Malcolmson (Chair)<br>David Graham<br>Peter Luckham (TFB & EC)  |
| <b>Regrets</b>                             | Dereck Atha (TFB)<br>Ken Hancock (EC)  |
| <b>Staff Present</b>                       | Linda Adams, Chief Administrative Officer<br>Jennifer Eliason, Manager, Islands Trust Fund<br>Kate Emmings, Ecosystem Protection Specialist, Islands Trust Fund<br>Clare Frater, Trust Area Policy Analyst<br>Lisa Gordon, Director, Trust Area Services<br>David Marlor, Director, Local Planning Services<br>Corlynn Strachan, Secretary, Islands Trust Fund |

### 1. CALL TO ORDER/APPROVAL OF AGENDA

The meeting was called to order early at 12:47 pm. Chair Malcolmson acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

The following agenda item was added for consideration:

- Item 4.5 Salt Spring Island Incorporation Study

#### TFB-2014-001

It was **MOVED** and **SECONDED**,

that the agenda of the Trust Fund Board - Executive Committee Liaison meeting be approved as amended.

**CARRIED**

### 2. INTRODUCTIONS

#### 2.1. Introductions and Context for Annual Meeting

Chair Malcolmson welcomed the guests and initiated introductions.

### 3. ITEMS FOR APPROVAL

#### 3.1. TFB/Executive Committee Meeting Minutes from April 22, 2013

The Trust Fund Board and Executive Committee reviewed the minutes and suggested the following changes:

- Items 3.1, 4.1, 4.2, 4.3, 4.4.1, 4.5, and 4.6: change “Board and Committee” to “Board and Committee members”

#### **TFB-2014-002**

**It was MOVED and SECONDED,**

that the Trust Fund Board and Executive Committee adopt the minutes of the April 22, 2012 meeting as amended.

**CARRIED**

### 4. ITEMS FOR DISCUSSION

#### 4.1. BRF - Regional Conservation Initiatives: National Marine Conservation Area, Coastal Douglas-fir Conservation Partnership and ITF’s Regional Conservation Plan

The Islands Trust Fund Manager briefed Board and Committee members on the status of these regional conservation initiatives. Board and Committee members discussed the upcoming session at June Trust Council regarding the CDFCP.

The Ecosystems Protection Specialist presented a status update on the ITF Regional Conservation Plan (RCP) and highlighted that protected area in the Islands Trust area has increased by 93.3 ha in the timeline of the RCP.

#### 4.2. BRF - New and Revised Trust Fund Board Policies

The Islands Trust Fund Manager briefed the Board and Committee members on the review and revision of TFB policies noted below.

- 2.1 Board Approval Projects Transactions – clarified the Trust Fund Board position on buildings
- 2.2 Assessing Conservation Proposals - new minimum area of 2 hectares
- 2.3 Acquisition and Management of Land – new policy
- 2.4 Conservation Covenants
- 2.5 NAPTEP

#### 4.3. Fostering support for Islands Trust Fund with current and incoming Trustees

The Board and Committee members discussed the ways to communicate the value of the ITF with current and incoming trustees. Suggestions included:

- encourage trustees to be ambassadors for the ITF on their islands;
- provide more information regarding TFB trustee roles in the information package provided to candidates;

- tell the human stories wherever possible;
- highlight planned giving option to Trustees;
- encourage conservation partners to present at LTC meetings;
- highlight collaboration of planning staff and ITF staff in staff reports.

The Board and Committee members also discussed the requested name change for ITF, and considered next steps.

**4.4. Reporting from Salish Sea Conference**

Islands Trust staff reported on the Salish Sea Ecosystem Conference held in Seattle, WA from April 30 – May 2, 2014.

**4.5. Salt Spring Island Incorporation Study**

The Chief Administrative Officer reported on the status of the Salt Spring Island Incorporation Study.

**6. NEXT MEETING**

The next meeting date to be determined in early 2015 in Victoria.

**7. ADJOURNMENT**

By **general consent** the meeting was adjourned at 2:44 pm.