



Islands Trust Conservancy

Minutes of Regular Meeting

Date: Tuesday, July 17, 2018
Time: 10:00 am
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Board Members Present Tony Law, Chair
Hoops Harrison
Kate-Louise Stamford
Robin Williams
Susan Morrison

EC Member Present Peter Luckham, EC Chair

Board Members Regrets Ronald Bertrand

Staff Present Jennifer Eliason, Islands Trust Conservancy Manager
Kate Emmings, Ecosystem Protection Specialist
Nuala Murphy, Property Management Specialist
Corlynn Strachan, Administrative Assistant
Crystal Oberg, Communications & Fundraising Specialist
Clare Frater, Director, Trust Area Services
David Marlor, LPS joined the meeting at 11:17 am
Julia Mobbs, Director, Administrative Services, joined the meeting at 11:17 am and left the meeting at 11:40 am

Guests Present Leonora Lee, Audit Partner, KPMG, joined the meeting at 11:17 am and left the meeting at 11:40 am
Sarah Burden, Audit Manager, KPMG, joined the meeting at 11:17 am and left the meeting at 11:40 am

1. CALL TO ORDER

Chair Law called the meeting to order at 10:03 am and acknowledged that the meeting was being held in Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

The following addition to the agenda was presented for consideration:

6.3.2 Response Letter from Minister Robinson re: ITF Five-Year Plan 2018-2022

By general consent, the agenda was approved as amended.

3. CLOSED MEETING

The Islands Trust Conservancy convened the closed portion of the meeting at 10:05 am and resumed in open meeting at 11:17 am to Rise and Report.

ITC-2018-019

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the board or another position appointed by the board; (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Islands Trust Conservancy; and that Jennifer Eliason, Kate Emmings, Crystal Oberg, Nuala Murphy, Corlynn Strachan, and Clare Frater be invited to remain in the meeting.

CARRIED

4. RISE AND REPORT

The Islands Trust Conservancy reported on the following items:

- The ITC board put forward a candidate recommendation to the Crown Agency and Board Resourcing Office.

5. MINUTES/COORDINATION

5.1 Minutes of Meetings/Resolutions without Meetings

5.1.1 Approval of the May 29, 2018 Meeting Minutes

By general consent, the minutes of May 29, 2018 were adopted as presented.

5.2 Follow-up Action List

The ITC Manager provided an update on each of the items in the follow up action list and noted resolution item *TFB-IC-2018-007 staff to develop a budget proposal including a threefold business case* for the September 2018 meeting is not yet complete.

6. BUSINESS

6.1 Items for Approval

6.1.1 2017-18 Audited Financial Statements

Leonora Lee, KPMG Audit Partner, and Sarah Burden, Audit Manager, KPMG, presented the audit findings, reporting that accounting policies remained the same, the audit and auditor's opinion were consistent with previous years, and acknowledged the name change from the Islands Trust Fund to the Islands Trust Conservancy in the report.

ITC-2018-020

It was MOVED and SECONDED,

that the Islands Trust Conservancy approve the Audited Financial Statements for the 2017-2018 fiscal year, and refer the statements to Islands Trust Council for information.

CARRIED

6.1.2 Morrison Marsh Nature Reserve Management Plan

The ITC Property Management Specialist presented the management plan to board members.

Board members questioned intervening in naturally occurring events such as beaver dams, and discussed invasive species removal, First Nations relations, stewardship programs, and information sharing.

ITC-2018-021

It was MOVED and SECONDED,

that the Island Trust Conservancy approve the Morrison Marsh Nature Reserve Management Plan, dated July 17, 2018.

CARRIED

6.1.3 SSIC Request for Waiver - Andreas Vogt Nature Reserve Covenant

The ITC Property Management Specialist advised board members that the Garry Oak meadow ecosystems in the covenant are in poor condition and Douglas-fir girdling is recommended by the Salt Spring Island Conservancy.

Board members discussed consideration of climate change impacts over the long term, and that communication regarding such management techniques is important, as there may be concerns from members of the public.

ITC-2018-022

It was MOVED and SECONDED,

that the Islands Trust Conservancy approve the request from Salt Spring Island Conservancy to girdle Douglas-fir trees that are encroaching on the Garry Oak meadows in the Andreas Vogt Nature Reserve by providing a waiver to section 4.2 (a) (viii) of the covenant, valid for two years, until July 1, 2020.

CARRIED

6.2 Items for Discussion/Direction

6.2.1 Local Trust Committee (LTC) Briefing on Regional Conservation Plan

ITC board members discussed providing the briefing now and again after trustee orientation, possibly creating a resource documents for LTCs and BIM.

ITC-2018-023

It was MOVED and SECONDED

that the Islands Trust Conservancy request staff to circulate the Regional Conservation Plan briefing document to Local Trust Committees and Bowen Island Municipality, and to bring it back to the board's September meeting for further direction.

CARRIED

6.2.2 Review of ITC-EC Liaison Meeting Agenda (see ITC-EC Agenda Package)

ITC board members reviewed and discussed who would introduce each item.

6.3 Correspondence

6.3.1 Chair Correspondence to Minister Robinson re: Name Change

Accepted for information

6.3.2 Response Letter from Minister Robinson re: ITF Five-Year Plan 2018-2022

Accepted for information

6.4 Updates for Information

6.4.1 Public Acquisitions Report

The Islands Trust Conservancy reviewed the Public Acquisitions Report for information.

6.4.2 Public Covenants Report

The Islands Trust Conservancy reviewed the Public Covenants Report for information.

6.4.3 Regional Conservation Plan Progress Report

The Islands Trust Conservancy reviewed the Regional Conservation Plan Progress Report for information.

6.4.4 Budget Report

The Islands Trust Conservancy reviewed the Budget Report for information.

7. NEW BUSINESS

7.1.1 Islands Trust Conservancy Manager – Temporary Assignment

The ITC Manager advised that she is leaving on a temporary assignment with BC Parks for the next eight months. Director Frater noted she is stepping in to assist with the role while the position is posted internally. The ITC board praised Jennifer for her work over the last ten years, thanked her for her dedication, and stressed that she will be missed.

8. NEXT MEETING

The next meeting will be held Tuesday, September 25, 2018 at 10:00 am.

9. ADJOURNMENT

By general consent, the meeting adjourned at 12:35 pm.

Tony Law, Chair

Certified Correct:

Corlynn Strachan, Administrative Assistant (Recorder)