



Islands Trust Conservancy

Minutes of Regular Meeting

Date: Tuesday, May 21, 2019
Time: 9:58 am
Location: Islands Trust - Victoria
200 - 1627 Fort Street, Victoria, BC

Board Members Present: Kate-Louise Stamford, Chair
Linda Adams by teleconference
Sue Ellen Fast
Doug Fenton
Robin Williams

Staff Present: Kate Emmings, Acting Manager
Crystal Oberg, Communications & Fundraising Specialist
Jemma Green, Acting Property Management Specialist
Wayne Bourque, Acting Ecosystems Protection Specialist
Clare Frater, Director of Trust Area Services left at 1:49 pm
Lisa Wilcox, Senior Intergovernmental Policy Advisor joined at 1:04 pm and left at 1:45 pm
Alexandra Trifonidis, Recorder

1. CALL TO ORDER

Chair Stamford called the meeting to order at 9:58 am and acknowledged, with gratitude that the meeting was taking place on the traditional territories of the Coast Salish and in particular the WSANEC and Lekwungen nations.

2. APPROVAL OF AGENDA

The following addition to the agenda was presented for consideration:

- 7.1 Fire Smart from an Ecological Perspective

By general consent, the agenda was approved as amended.

3. CLOSED MEETING

ITC-2019-009

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the Community Charter, Part 4 Division 3, section: 90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the board or another position appointed by the board; and, (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Islands Trust Conservancy board; and 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the board and a provincial

government or the federal government or both, or between a provincial government or the federal government or both and a third party; and that Kate Emmings, Crystal Oberg, Jemma Green, Wayne Bourque, Clare Frater and Alexandra Trifonidis be invited to remain in the meeting.

CARRIED

The Islands Trust Conservancy convened the closed portion of the meeting at 10:03 am and resumed in open meeting at 11:13 am.

4. RISE AND REPORT

There were no items on which to rise and report.

5. MINUTES/COORDINATION

5.1 Minutes of Meetings/Resolutions without Meetings

5.1.1 Approval of March 26, 2019 Meeting Minutes

By general consent, the Islands Trust Conservancy meeting minutes of March 26, 2019 were adopted.

5.1.2 Approval of July 17th, 2018 ITC/EC Meeting Minutes

By general consent, the Islands Trust Conservancy/Executive Committee meeting minutes of July 17, 2018 were adopted.

5.2 Follow-up Action List

The Islands Trust Conservancy Acting Manager provided an update on each of the items in the Follow-up Action List.

6. BUSINESS

6.1 Items for Approval

6.1.1 Bylaw 2 - A bylaw to regulate meetings

The Islands Trust Conservancy Acting Manager provided the following rationale for a revision of the Islands Trust Conservancy meeting bylaw:

1. to reflect the new Islands Trust Conservancy name
2. to add reference to committee meetings
3. to include a Vice Chair when there is a gap in time when there is no Chair available

Discussion ensued on the following:

- Attendance of members of the public
- Public speaking at the meetings
- More public participation
- Broadcasting of meetings
- Need to update the website with information on how to “share your ideas with the board”

The Board reviewed Bylaw 2 and made the following amendments:

1. Item 9.2 Notices of the meetings of the Board and of other Board business shall be posted at the ~~principal- Victoria~~ office of the Islands Trust ~~in-Victoria~~ and on the Islands Trust ~~Conservancy~~ website.
2. Item 11.4 (i) posting a copy of the schedule at the ~~principal Victoria~~ office of the Islands Trust ~~in-Victoria~~ and on the Islands Trust website;
3. Item 11.4 (c) Where revisions are necessary to the annual schedule of Committee meetings, the Secretary must, as soon as possible, post a notice at the ~~principal-Victoria~~ office of the Islands Trust ~~in-Victoria~~ and on the Islands Trust website.
4. Item 11.4 (d) The Committee Chair must cause a notice of the day, time and place of a meeting called under section 11.3(b) to be posted at the ~~principal- Victoria~~ office of the Islands Trust ~~in Victoria~~ and on the Islands Trust website and to be given to all members of the committee at least 10 days before the scheduled start of a Committee meeting.
5. Item 11.4 (e) The Committee Chair must cause a notice of the day, time and place of a meeting cancelled under section 11.3(b) to be posted at the ~~principal-Victoria~~ office of the Islands Trust ~~in-Victoria~~ and on the Islands Trust website and to be given to all members of the Committee at least 48 hours before the scheduled start of the meeting.

ITC-2019-010

It was MOVED and SECONDED,

that Islands Trust Conservancy Bylaw No. 2, cited as “Islands Trust Conservancy Meeting Procedures Bylaw, 2019”, as amended be read a first time.

CARRIED

ITC-2019-011

It was MOVED and SECONDED,

that Islands Trust Conservancy Bylaw No. 2, cited as “Islands Trust Conservancy Meeting Procedures Bylaw, 2019”, as amended be read a second time.

CARRIED

ITC-2019-012

It was MOVED and SECONDED,

that Islands Trust Conservancy Bylaw No. 2, cited as “Islands Trust Conservancy Meeting Procedures Bylaw, 2019”, as amended be read a third time.

CARRIED

6.1.2 Revised Policy 1.2 Election of Chair

Islands Trust Conservancy Acting Manager provided the Board with the revised version of Policy 1.2 Islands Trust Conservancy Board and Committee Elections. The policy amendments have been reviewed by Islands Trust Legislative Services Manager.

The Board reviewed Policy 1.2 Islands Trust Conservancy Board and Committee Elections and made the following amendments:

- Page 3 - References – Bylaw 21: A Bylaw to Regulate the Meetings of the Islands Trust Conservancy Board and Committees of the Islands Trust Conservancy Board

ITC-2019-013

It was MOVED and SECONDED,

that Islands Trust Conservancy approve the revisions to Policy 1.2: Islands Trust Conservancy Board and Committee Elections as amended.

CARRIED

6.1.3 FDAC Terms of Reference and Remuneration

Islands Trust Conservancy Acting Manager presented the Fund Development Advisory Committee (FDAC) Terms of Reference on behalf of the FDAC and a recommendation regarding remuneration of FDAC members. The Board discussed whether to make remuneration retroactive to April 1, 2019.

ITC-2019-014

It was MOVED and SECONDED,

that the ITC Board approve the Fund Development Advisory Committee Terms of Reference and Operating Guidelines as drafted.

CARRIED

ITC-2019-015

It was MOVED and SECONDED,

that the ITC Board approve remuneration of the Fund Development Advisory Committee members in the amount of \$100 per committee member meeting going forward.

CARRIED

6.1.4 Annual Report Text

The Communications and Fundraising Specialist presented the draft text for the Islands Trust Conservancy component of the Annual Report and described procedure for editing and approval and addition of a letter from the ITC Chair. She also requested that Board members send good photos of ITC nature reserves or nature if they have any. The Board provided the following comments regarding the Annual Report:

- Language addressing marine issues and marine protection is important
- Potential for future inclusion of ITC in Financial Planning Committee's work towards accounting of eco-assets

The Board reviewed the annual report text and requested the following amendments and additions:

- Page 1 – Members – Doug Fenton, ~~Thetis Lasqueti~~ Island (2018-2019)
- Page 1 – Members – Tony Law, Hornby Island (2014-2018)
- Page 1 – Members – Susan Morrison (2014-2018)
- Page 1 – Members – Ronald Bertrand (Appointed Member)

ITC-2019-016

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board approves the attached text as amended for inclusion in the 2018-2019 Annual Report for approval by Trust Council and submission to the Minister of Municipal Affairs and Housing with additional information about foreshore and marine protected areas.

CARRIED

Recessed for lunch at 12:02 pm, returned at 12:32 pm

6.1.5 Fairyslipper Forest Nature Reserve Management Plan

The Acting Property Management Specialist went through and presented to the Board the first management plan for the Fairyslipper Forest Nature Reserve. She gave background information on the acquisition of the Fairyslipper Nature Reserve and what is on the property; rare and at risk species and two seasonal streams. The nature reserve is in good condition in terms of invasive species.

Discussion ensued on the following:

- Access to the property
- Trail placement
- Trail license
- Landowners (liability & relationships)
- Bats (White-nose syndrome)

The Board reviewed the Fairyslipper Forest Nature Reserve Management Plan and made the following amendments:

- Page 15 - Addition of road name on map (North Cove Road)
- Page 90 – First Sentence – ...Conservancy is committed to developing a parallel *Management Plan for Areas of Cultural ~~Heritage~~ ~~Heritage~~ and Sacred Significance* with a flexible timeline.

ITC-2019-017

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board approve the Fairyslipper Forest Nature Reserve Management Plan as amended.

CARRIED

6.2 Items for Discussion/Direction

6.2.1 Canada Nature Fund

The Acting Ecosystems Protection Specialist provided an update on the Canada Nature Fund announced in 2018.

Discussion ensued on the following:

- Funding directed towards highlighted mapped areas.
- Area size
- Island area as a whole vs individual island for bigger land area
- Both land and marine acquisition
- Endangered species

6.2.2 Draft Reconciliation Action Plan

Chair welcomed Lisa Wilcox, Senior Intergovernmental Policy Advisor by her Squamish name, kwakwemtenaat. The Senior Intergovernmental Policy Advisor asked for feedback from the Board on the draft Islands Trust Reconciliation Action Plan (RAPlan) prior to it being presented to Trust Council for adoption. Positive feedback and comments were provided.

The Board discussed the Reconciliation Action Plan and noted that where the phrase “Islands Trust will” appears it would be beneficial to define which body it is. The Board also discussed that the plan is for Islands Trust Council and should not direct the Board but that Trust Council can encourage or suggest actions to the Board through the plan.

ITC-2019-018

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board direct staff to develop a specific draft reconciliation declaration and action plan for the Islands Trust Conservancy.

CARRIED

6.2.3 Reconciliation Declaration

The Reconciliation Declaration was discussed in tandem with item 6.2.2.

6.2.4 Executive Committee Liaison Meeting Agenda (Draft)

The Islands Trust Conservancy Acting Manager provided the Board with a draft version of the ITC/EC Liaison meeting agenda for approval, for the upcoming annual meeting in July.

The Board reviewed the draft Executive Committee Liaison Meeting Agenda and made the following amendments and additions:

- Put item 4.2.4 - Working with the Province ahead of item 4.2.1 Working with Trust Council
- Add item - 4.1.1 - Introduction to the ITC Board (ITC/IT distinction clarification of roles)

- Add item - Reconciliation Declaration and Action Plan
- Add item - Discussion of ways in coordinating advocacy initiatives – province
- Add item – Canada Nature Fund, Island Profiles
- Add item – Working with the Public and include the IT/ITC website under this item

6.2.5 Regional Conservation Plan Reporting (late item)

Postponed

6.3 Correspondence

None

6.4 Updates for Information

6.4.1 CABRO Notice of Position

The A/Manager provided the Crown Agency and Board Resourcing Office (CABRO) Notice of Position for information. ITC staff will send the notice to conservancy partners, the ITC email distribution list and first nations groups. Islands Trust Conservancy Acting Manager asked the Board to circulate the Notice of Position to anyone that they think would be a good fit for the position.

6.4.2 Public Acquisitions Report

The Islands Trust Conservancy Board reviewed the Public Acquisitions Report for information. At the request of the Chair, the Islands Trust Conservancy Acting Manager shared background information and updated the Board on the Crystal Mountain property progress.

6.4.3 Public Covenants Report

The Islands Trust Conservancy Board reviewed the Public Covenants Report for information.

6.4.4 Regional Conservation Plan Progress Report

The Islands Trust Conservancy Board reviewed the Regional Conservation Plan Progress Report for information. RCP highlights will be provided to BIM and LTCs as part of the regular report from the Chair.

6.4.5 Budget Report

The Islands Trust Conservancy Board reviewed the Budget Report for information. Islands Trust Conservancy Acting Manager recognized a recent \$1000.00 donation to the Opportunity Fund.

7. NEW BUSINESS

7.1 Fire Smart from a Conservation Perspective

Trustee Fenton brought this new item to the Board for consideration.

Trustee Fenton suggest a protocol or system to come up with a plan for fire safety and ecosystem management on ITC owned or protected properties.

Discussion ensued on the following:

- How does this help nature?
- Balance the risks vs the benefits?
- Is clearing the correct way to fire safe your property?
- Risks or safety to NR and natural lands provide?
- Danger trees/Dying trees
- PODs program – SSI
- One page information sheet

Islands Trust Conservancy Acting Manager suggested that the ITC could consider an overall assessment of fire risk for its nature reserves. Because of capacity, it is not possible to proceed with a project like this for this fire season, but it could be initiated in the fall. A more broad project related to outreach to island residents regarding fire risk and ecology, may be a potential project for Trust Programs Committee or the Executive Committee.

8. NEXT MEETING

The next meeting will take place on July 16, 2019 at 10:00 am.

9. ADJOURNMENT

By general consent, the meeting adjourned at 2:35 pm.

Kate-Louise Stamford, Chair

Certified Correct:

Alexandra Trifonidis, Recorder