



Islands Trust Conservancy

Minutes of Regular Meeting

Date: Tuesday, July 16, 2019
Time: 10:04 am
Location: Islands Trust - Victoria
200 - 1627 Fort Street, Victoria, BC

Board Members Present: Kate-Louise Stamford, Chair
Linda Adams
Sue Ellen Fast
Doug Fenton (by teleconference till 10:21 am)
Robin Williams

Board Members On Leave: Hoops Harrison

Staff Present: Kate Emmings, Acting Islands Trust Conservancy (ITC) Manager
Clare Frater, Director, Trust Area Services
David Marlor, Director, Local Planning Services
Jemma Green, Covenant Management and Outreach Specialist
Wayne Bourque, Acting Ecosystems Protection Specialist
Lisa Wilcox, Senior Intergovernmental Policy Advisor
Alexandra Trifonidis, Acting Administrative Assistant

Guests Present: Leonora Lee, Audit Partner, KPMG (arrived at 10:45 am for item 6.1.1)

1. CALL TO ORDER

Chair Stamford called the meeting to order at 10:04 am and acknowledged the Lekwungen and Wsanec Saanich peoples on whose traditional territory Islands Trust is situated.

2. APPROVAL OF AGENDA

The following addition to the agenda was presented for consideration:

- 6.2.4 Forest Practices Code Consultation

By general consent, the agenda was approved as amended.

3. CLOSED MEETING

ITC-2019-019

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and section (e) the acquisition,

disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Islands Trust Conservancy Board; and that Kate Emmings, Clare Frater, Jemma Green, Wayne Bourque and Alexandra Trifonidis be invited to remain in the meeting.

CARRIED

The Islands Trust Conservancy Board convened the closed portion of the meeting at 10:06 am and resumed in open meeting at 10:26 am to Rise and Report.

4. RISE AND REPORT

The Islands Trust Conservancy Board reported on the following item:

- The Islands Trust Conservancy Board appointed Trustee Fast to the Islands Trust Conservancy Fund Development Advisory Committee.

5. MINUTES/COORDINATION

5.1 Minutes of Meetings/Resolutions without Meetings

5.1.1 Approval of May 21, 2019 Meeting Minutes

The following amendment to the minutes were presented for consideration:

- 6.2.2 Draft Reconciliation Action Plan

Change title for Lisa Wilcox to Senior Intergovernmental Policy Advisor.

By general consent, the Islands Trust Conservancy board minutes of May 21, 2019 were adopted as amended.

5.2 Follow-up Action List

The ITC Acting Manager provided an overview of the Follow-up Action List. Discussion ensued on two specific action items in the FUAL report. Director of Trust Area Services gave more information on action item Mar 31, 2015 *Staff to prepare possible revisions to the Trust Council Procedure 2.1.xxi Administration of the Crown Land Acquisition Initiative*. The ITC Acting Manager gave an update on action item Sep 24, 2010 *Staff to work with landowners to clarify wording of Cunningham Covenant regarding vegetation removal, while maintaining conservation as a priority*.

6. BUSINESS

6.1 Items for Approval

6.1.1 Approval of Financial Statements

Leonora Lee, KPMG Audit Partner was invited in to the meeting at 10:45 am.

Leonora Lee presented and reviewed the Financial Statements noting the following:

- addition of land on Denman Island
- fundraising for Salish View on Lasqueti Island

- information regarding the cash donations received, the GIC with Bank of Montreal, the fund held with the Victoria Foundation and the investment with the Municipal Finance Authority noting that the large discrepancy in donations from 2018 to 2019 is due to the Fairyslipper Forest acquisition which occurred in 2018.
- the Opportunity Fund had a deficit about \$1,000
- restricted Funds increased largely due investment income
- Notes to the statements
 - accounting standards used are same as those for Non-profit organizations
 - land values are recorded as value at time of acquisition
 - note 10 is a new item related to fundraising for Salish View property.

Board members asked about actual value of land and staff noted that the statements record value at ~\$14 million, BC Assessment values show land at ~\$17 million.

Ms. Lee moved on to Audit Findings report. The auditors reviewed bank records and property transactions. No concerns regarding accounting practices were noted.

Ms. Lee noted that there has been discussion with Islands Trust about the valuation of 'eco-assets.' Eco-assets are not a current accounting standard but could be added into future statements. It was suggested that this might be a topic of discussion for a future meeting.

The Board noted that we have created the Fund Development Advisory Committee and this may be something to note in other financial statements.

ITC-2019-020

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board approve the Audited Financial Statements for the 2018-2019 fiscal year, and refer the statements to Islands Trust Council for information.

CARRIED

Leonora Lee, KPMG Audit Partner left the meeting at 11:15 am.

Lisa Wilcox, Senior Intergovernmental Policy Advisor joined the meeting at 11:15 am.

6.1.2 Reconciliation Declaration

Senior Intergovernmental Policy Advisor presented both drafted reconciliation declaration options and opened discussion to the board for comment. Discussion and brainstorming ensued with an outcome of combining parts of each option.

ITC-2019-021

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board adopt a reconciliation declaration as follows:

The Islands Trust Conservancy acknowledges that the lands and waters that encompass the Salish Sea have been home to Indigenous Peoples since time immemorial. We recognize that we are all intertwined in the ecosystems that are the lands, waters, culture, and ecology that embody this place.

The Islands Trust Conservancy will strive to create opportunities for knowledge-sharing, understanding and collaboration as people come together to preserve and protect the special nature of the islands within the Salish Sea.

The Islands Trust Conservancy is committed to the protection and preservation of this place through processes that respect and honour reconciliation and mutually respectful relationships with Coast Salish Indigenous Peoples. We express our recognition for the past, present, and future stewardship and knowledge that has been shared by Indigenous Peoples and are humbled and grateful.

CARRIED

ITC-2019-022

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board request that staff write to First Nations in the Islands Trust Area to provide Islands Trust Conservancy Reconciliation Declaration to those First Nations.

CARRIED

Lisa Wilcox, Senior Intergovernmental Policy Advisor left the meeting at 11:30 am.

6.1.3 Bylaw 2 - A Bylaw to Regulate Meetings

As per bylaw procedure ITC Acting Manager presented Bylaw 2 for a final time to the Board for adoption.

ITC-2019-023

It was MOVED and SECONDED,

that Islands Trust Conservancy Bylaw No. 2, cited as "Islands Trust Conservancy Meeting Procedures Bylaw, 2019", be adopted.

CARRIED

6.1.4 Conservation Proposal, 200 Collins Road

ITC Acting Ecosystems Protection Specialist presented the conservation proposal to the Board. The highlight of the proposed covenant is its protection of land adjacent to the Mt. Erskine Nature Reserve. Discussion ensued on the following:

- Abandoned vehicles and potential for contaminated soils on the northern boundary
- monitoring effort
- Trails (no trails on this property)
- Terrain (steep slope, shale rock)
- Whether the proposal was voluntary or part of a development proposal
- Covenant vs Nature Reserve (pros and cons)

ITC-2019-024

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board approve the conservation proposal submitted by Jordan Litke on behalf of Manuel and Cynthia Batista for approximately 0.85 ha on Collins Road, Salt Spring Island, PID 009-595-694, Section 3, Range 2 West, North Salt Spring Island, Cowichan District, Except part in Plan 3955, subject to the removal of any vehicles or equipment that are located in the covenant area.

CARRIED

6.2 Items for Discussion/Direction

6.2.1 ITC/EC Board Liaison Meeting

ITC Board members reviewed the ITC/EC liaison meeting agenda. The Board discussed who would speak to certain items. Discussion ensued on the following:

- Provincial government communication
- ITC evolution and growth (meeting our mandate)
- Effectiveness of reporting out to LTC's after board meetings (benefits vs. staff time)
- LTC input after report? (action to be taken)(effectiveness of report)

David Marlor, Director, Local Planning Services joined the meeting at 12:05 pm.

6.2.2 Climate Change Emergency Strategies

The ITC Board reviewed for information. Director of Trust Area Services presented and explained timeline for ITC to produce requested feedback to Trust Council. Discussion ensued on the following:

- Biggest role - natural solutions
- Are we (ITC) bound by the declaration?
- ITC as the face of climate change emergency
- Add to management plans (another category in template)

ITC-2019-025

It was MOVED and SECONDED,

that the Islands Trust Conservancy Board hold a special meeting to discuss climate actions that the Board could undertake alongside the RCP and request staff to provide a report and recommendations.

CARRIED

6.2.3 Regional Conservation Plan Reporting

Reviewed.

6.2.4 Forest Practices Code Consultation

Deferred to a future meeting due to time constraints.

6.3 Correspondence

6.3.1 ITC Letter to TELUS re: Thetis Telecommunications Tower

The Islands Trust Conservancy Board received correspondence for information.

6.3.2 CDFCP Members Update

The Islands Trust Conservancy Board received correspondence for information.

6.3.3 G. Steeves correspondence re: Gardom Pond - June 18th EC meeting

The Islands Trust Conservancy Board received correspondence for information.

ITC Acting Manager gave an update on the relationship between the lowering of the Gardom Pond water level and the ITC Steils' Woods NAPTEP covenant.

Director of Local Planning Services also gave an update noting the involvement of the North Pender LTC.

6.4 Updates for Information

6.4.1 Public Acquisitions Report

The Islands Trust Conservancy Board reviewed the Public Acquisitions Report for information.

6.4.2 Public Covenants Report

The Islands Trust Conservancy Board reviewed the Public Covenants Report for information.

6.4.3 Regional Conservation Plan Progress Report

Refer to item 6.2.1 Regional Conservation Plan Reporting

The Islands Trust Conservancy Board reviewed the Regional Conservation Plan Progress Report for information.

6.4.4 Budget Report

The Islands Trust Conservancy Board reviewed the Budget Report for information.

7. NEW BUSINESS

There was no new business.

8. NEXT MEETING

The next meeting will take place on October 1st at 10:00 am.

9. **ADJOURNMENT**

By general consent, the meeting adjourned at 12:41 pm.

Chair

Certified Correct:

Recorder