



# ISLANDS TRUST CONSERVANCY BOARD POLICY

**Policy number: 3.8**

**Title: Freedom of Information and Protection of Privacy Policy**

**Approved By: Islands Trust Conservancy Board**

**Date: October 20, 1994      Resolution #: TFB #94/75**

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## **PURPOSE**

For the purposes of administering the principles of the *Freedom of Information and Protection of Privacy Act* ("the Act"), the Islands Trust Conservancy Board adopts the Ministry of Government Services Freedom of Information and Protection of Privacy Policy and Procedure Manual, to be used in conjunction with the Freedom of Information and Protection of Privacy policy, resolutions and procedures, adopted by Islands Trust Conservancy Board.

The Ministry of Government Service's Freedom of Information and Protection of Privacy Policy and Procedure Manual is intended to assist staff in meeting their responsibilities under the Act. It provides policies that interpret and offer guidance on the intent of the legislation to assist in implementing and administering the Act.

## **References**

*Freedom of Information and Protection of Privacy Act;*

Islands Trust Conservancy FOIPP Policy & Procedure

Ministry of Government Services Freedom of Information and Protection of Privacy Policy and Procedures Manual