



ISLANDS TRUST CONSERVANCY BOARD POLICY

Policy number: 3.7

Title: Freedom of Information and Protection of Privacy – Routinely Released Information Policy

Approved By: Islands Trust Conservancy Board

Date: August 25, 1994 Resolution #: TFB 94/67

Revised

Date: April 6, 1998 Resolution #: TFB 98/209

PURPOSE

To describe information routinely released by the Islands Trust Conservancy Board under the *Freedom of Information and Protection of Privacy Act* ("the Act").

Policy

Routinely released information that may be released by the Islands Trust Conservancy is as follows subject to a photocopying charge of 25 cents per page beyond the first 10 pages, unless otherwise noted:

1. Approved Islands Trust Conservancy Board Regular meeting minutes and Special Votes on Urgent Matters that are not on confidential matters.
2. Islands Trust Conservancy Conservation Lands list
3. Signed Management Agreements
4. Management Plans approved by the Islands Trust Conservancy Board
5. Conservation Proposal Details Form
6. Take the Plunge information booklet and associated handouts/fact sheets
7. Islands Trust Conservancy Plan

8. Islands Trust Conservancy brochures
9. Islands Trust Conservancy Example Covenants
10. Islands Trust Conservancy Board Member list and phone/fax numbers
11. Annual Reports
12. Approved annual budgets
13. Regular meeting package information.

References

Freedom of Information and Protection of Privacy Act; Islands Trust Conservancy FOIPP Policy & Procedure; Ministry of Government Services Freedom of Information and Protection of Privacy Policy and Procedures Manual