



# Trust Fund Board Minutes of Regular Meeting

**Date:** Tuesday, April 4, 2017  
**Time:** 10:00 am  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Board Members Present** Tony Law, Chair  
Susan Morrison  
Hoops Harrison  
Robin Williams  
Ronald Bertrand (by teleconference)  
Kate-Louise Stamford (by teleconference)

**Staff Present** Jennifer Eliason, Islands Trust Fund Manager  
Kate Emmings, Ecosystem Protection Specialist  
Nuala Murphy, Property Management Specialist  
Corlynn Strachan, Administrative Assistant  
Crystal Oberg, Communications & Fundraising Specialist  
Clare Frater, Trust Area Services Director, joined the meeting at 12:30 pm and left the meeting at 1:00 pm.  
Fiona MacRaild, Islands Trust Senior Intergovernmental Policy Advisor, Marine & First Nations Issues, joined the meeting at 1:20 pm and left the meeting at 2:35 pm.

**Guests** Stephen Foster, Chair, Crystal Mountain Rezoning Committee, joined the meeting at 12:30 pm and left the meeting at 1:00 pm  
Charles Kahn, Salt Spring Trail & Nature Club, joined the meeting at 1:05 pm and left the meeting at 1:28 pm  
Cheryl Wirsz, Senior Land Officer, Planning & Land Administration, BC Parks, joined the meeting at 1:05 pm and left the meeting at 1:28 pm

## 1. CALL TO ORDER

Chair Law called the meeting to order at 10:02 am and acknowledged that the meeting was being held in Coast Salish First Nations territory.

## 2. APPROVAL OF AGENDA

The following addition to the agenda was presented for consideration:

Addition under item 7.0 New Business – 7.1 TFB Appointment to the Financial Planning Committee

**By general consent**, the agenda was approved as amended.

## 3. CLOSED MEETING

### TFB-2017-005

**It was MOVED and SECONDED,**

that the meeting be closed to the public pursuant in accordance with the Community Charter, Part 4, Division 3, section 90(1) (e) the acquisition, disposition or expropriation of land or

improvements; and section (k) negotiations and related discussions respecting the proposed provision of a service that are at their preliminary stages; and that Jennifer Eliason, Kate Emmings, Nuala Murphy, Crystal Oberg, Corlynn Strachan and Clare Frater be invited to remain in the meeting.

**CARRIED**

The Trust Fund Board convened the closed portion of the meeting at 10:08 am and resumed in open meeting at 11:10 am to rise and report.

**4. RISE AND REPORT**

There were no items on which to rise and report.

**5. MINUTES/COORDINATION**

**5.1 Minutes of Meetings/Resolutions without Meetings (RWM)**

5.1.1 Approval of the February 7, 2017 Meeting Minutes

**By general consent**, the Trust Fund Board meeting minutes of February 7, 2017 were adopted.

5.1.2 RWM Approval of Arborist for Clam Bay Covenant, North Pender

The Trust Fund Board reviewed resolution number: TFB-2017-004  
CARRIED March 7, 2017.

It was MOVED and SECONDED that the Trust Fund Board approves the selection of Jeremy Gye, of Gye and Associates, Consultants in Urban Forestry and Arboriculture, as the arborist to provide a written report to the landowner and to the Board confirming that the proposed installation, use or maintenance of utility lines within the Clam Bay Covenant will not damage the root structure of the veteran Douglas-fir tree identified in the Baseline Report as required by Covenant CA4794004.

**5.2 Follow-up Action List**

The Trust Fund Board Manager provided an update on each of the items in the Follow-up Action List.

**6. BUSINESS**

**6.1 Items for Approval**

6.1.1 Kwel Nature Reserve Management Plan, Lasqueti Island

Board members discussed First Nations consultation and the comprehensiveness of the management plan.

**TFB-2017-006**

**It was MOVED and SECONDED**,  
that the Trust Fund Board approve the 2017 Kwel Nature Reserve Management Plan.

**CARRIED**

6.1.2 TFB Property Management Strategy 2017

The ITF Property Management Specialist reviewed the tracked changes on the document with Board members.

**TFB-2017-007**

**It was MOVED and SECONDED,**

that the Trust Fund Board approve the TFB Property Management Strategy 2017.

**CARRIED**

6.1.3 Opportunity Fund Request - Mayne Island Conservancy Society

The ITF Communications and Fundraising Specialist highlighted the original request was for \$7,000, which exceeds the amount recommended by the Opportunity Fund guidelines, and suggested granting \$5,000 to allow the Trust Fund Board to provide support to other organizations this year. The ITF Ecosystems Protection Specialist noted that St. John's point is a high priority site according to the Regional Conservation Plan mapping.

**TFB-2017-008**

**It was MOVED and SECONDED,**

that the Trust Fund Board approves an Opportunity Grant for \$5,000 towards the costs of an ecological assessment and legal fees required for conservation of a property at St. John's Point on Mayne Island.

**CARRIED**

6.1.4 Request from Crystal Mountain Society

The ITF Manager presented a request from the Crystal Mountain Society, asking the Trust Fund Board to consider a transfer of land instead of a covenant. Stephen Foster, Chair of the Crystal Mountain Society Rezoning Committee, reviewed the history of their proposal to rezone their two properties to allow for a Buddhist meditation retreat centre and noted the society is looking for approval-in-principle for a new proposal that would involve transfer of land to the Trust Fund Board, with a covenant to be held by TLC - The Land Conservancy of BC. The ITF Manager flagged policy concerns noting that the Trust Fund Board should not consider a donation of land without a full conservation proposal, and that the property could have relatively high property management costs. Board members discussed management concerns, timelines, encumbrances on title, community issues, and confirmed that they couldn't fully consider land transfer unless a comprehensive conservation proposal is received and assessed by staff.

**TFB-2017-009**

**It was MOVED and SECONDED,**

that the Trust Fund Board reconfirms its agreement to hold a covenant on approximately 18 hectares of the lands owned by Crystal Mountain Society (PIDs: 000-851-035 & 024-351-041), but indicates a willingness to consider a proposal to accept a transfer of some or all of the 18 hectares and suggests the applicant bring forward a complete Conservation Proposal that includes an assessment of the charges on title, the final subdivision layout and a significantly increased offer of endowment.

## **6.2 Items for Discussion/Direction**

### **6.2.1 Presentation - Proposal for Lot 31 (SSI)**

Charles Kahn from the Salt Spring Trail and Nature Club presented a proposal to Trust Fund Board members requesting the Islands Trust Fund consider releasing or amending the covenant on Lot 31, Salt Spring Island, to allow BC Parks to acquire the land as an expansion of Mount Erskine Provincial Park. The ITF Manager noted that the covenant contains clauses precluding the subdivision of the lot, as well as the public's right to use the land.

Cheryl Wirsz, Senior Land Officer, Planning & Land Administration, from BC Parks noted Minister Pollock has approved staff to work on the file and the willingness of BC Parks to proceed.

Board members discussed options presented, the Islands Trust Fund's responsibility to maintain ecological protection, the need for further details, ITF policy framework, limited staff resources, and timelines.

### **6.2.2 Draft referral response to Gambier Island LTC Bylaws 143 & 144**

The ITF manager reviewed the history of the conservation proposal from the Convention of Baptist Churches of BC to transfer Area E (Sandy Beach) to the Trust Fund Board to be protected as a nature reserve. The Board reviewed the draft letter of response to the bylaw referral and indicated their support.

### **6.2.3 Regional Conservation Plan Development Communications Plan**

The Communications and Fundraising Specialist briefed Board members on new communications plan for the Regional Conservation Plan (RCP) development and highlighted two workshops scheduled for May 2017, noting invitations were extended to First Nations. Staff also noted that the RCP Project Charter scope was updated to include attending meetings of the local trust committees.

Board members discussed modifications to the survey questions, timelines, providing an update at the June 2017 Trust Council meeting on Lasqueti, noting this as a worthwhile time investment.

### **6.2.4 Executive Committee referral of Marine Protection Tools briefing**

Accepted for information

### **6.2.5 Presentation - First Nations Stories in the Trust Area**

Fiona MacRaid, Senior Intergovernmental Policy Advisor, Marine and First Nations Issues presented Board members with an overview of the 37 First Nations in the Islands Trust area, explaining both the historical and modern treaty context.

## **6.3 Correspondence**

There was no correspondence.

## 6.4 Updates for Information

### 6.4.1 Public Acquisitions Report

The Trust Fund Board reviewed the Public Acquisitions Report for information.

### 6.4.2 Public Covenants Report

The Trust Fund Board reviewed the Public Covenants Report for information.

### 6.4.3 Communication and Fundraising Report

The Trust Fund Board reviewed the Communication and Fundraising Report for information. The Communications and Fundraising Specialist provided samples of the 100 places logo to Board members for review and comments.

### 6.4.4 Property Management Specialist Report

The Trust Fund Board reviewed the Property Management Specialist Report for information. The contract has been renewed for annual monitoring.

### 6.4.5 Budget Report

The Trust Fund Board reviewed the Budget Report for information. The ITF Manager highlighted the request for an additional of \$5,000 increase to the Property Management budget was granted and that \$15,000 currently under the Mapping budget will be transferred to the ITF budget.

## 7. NEW BUSINESS

### 7.1 Trust Fund Board Appointment to the Financial Planning Committee

Board members discussed liaison with the Financial Planning committee, and Trust Fund Board member Williams volunteered to act as the liaison.

#### **TFB-2017-010**

**It was MOVED and SECONDED,**

that the Trust Fund Board appoint Robin A. Williams to the Financial Planning Committee.

## 8. NEXT MEETING

The next meeting is scheduled for May 30, 2017 at 10:00 am.

## 9. ADJOURNMENT

**By general consent,** the meeting adjourned at 2:40 pm.