



Trust Fund Board Minutes of Regular Meeting

Date: Tuesday, January 30, 2018
Time: 10:00 am
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Board Members Present Tony Law, Chair
Ronald Bertrand
Kate-Louise Stamford (by teleconference)
Susan Morrison
Hoops Harrison
Robin Williams

Staff Present Jennifer Eliason, Islands Trust Fund Manager
Kate Emmings, Ecosystem Protection Specialist
Nuala Murphy, Property Management Specialist
Corlynn Strachan, Administrative Assistant
Crystal Oberg, Communications & Fundraising Specialist
Clare Frater, Director, Trust Area Services
Julia Mobbs, Director, Administrative Services joined the meeting at 11:20 am and left the meeting at 11:45 am
Russ Hotsenpiller, Chief Administrative Officer joined the meeting at 11:20 am and left the meeting at 11:45 am

1. CALL TO ORDER

The Islands Trust Fund Manager called the meeting to order at 10:04 am and acknowledged that the meeting was being held in Coast Salish First Nations territory.

1.1 Election of Trust Fund Board Chair

The Islands Trust Fund Manager called for nominations for Trust Fund Board Chair. Trustee Law was elected by acclamation as Trust Fund Board Chair.

2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

- 6.2.2 Report on Islands Trust Meeting with the Minister
- 7.1.1 Agricultural Land Commission Review

By general consent, the agenda was approved as amended.

3. CLOSED MEETING

TFB-2018-001

It was MOVED and SECONDED,

that the meeting be closed to the public pursuant in accordance with the Community Charter, Part 4, Division 3, section 90(1) (e) the acquisition, disposition or expropriation of land or

improvements; and that Jennifer Eliason, Kate Emmings, Nuala Murphy, Crystal Oberg and Corlynn Strachan, and Clare Frater be invited to remain in the meeting.

CARRIED

The Trust Fund Board convened the closed portion of the meeting at 10:07 am and resumed in open meeting at 10:50 am to Rise and Report.

4. RISE AND REPORT

The Trust Fund Board reported on the following items:

- The Trust Fund Board accepted the conservation proposal submitted by the Lasqueti Island Nature Conservancy regarding the acquisition of the property known as Salish View and directed staff to draft a Fundraising and Acquisition Agreement for review and approval by both Lasqueti Island Nature Conservancy and Trust Fund Board.
- The Trust Fund Board agreed to contribute \$32,000 from the Lasqueti Island Acquisition Fund to the purchase of Salish View, on the condition that the donors to this Fund support the use of the funds for this project.

5. MINUTES/COORDINATION

5.1 Minutes of Meetings/Resolutions without Meetings

5.1.1 Approval of the November 21, 2018 Regular Meeting Minutes

By general consent, the Trust Fund Board meeting minutes of November 21, 2017 were adopted.

5.2 Follow-up Action List

The Trust Fund Board Manager provided an update on each of the items in the Follow-up Action List.

6. BUSINESS

6.1 Items for Approval

6.1.1 RFD Trust Fund Board Meeting Procedure Bylaw Amendment

Board members reviewed the suggested amendments.

TFB-2018-002

It was MOVED and SECONDED,

that Trust Fund Board Bylaw No. 2, cited as "Trust Fund Board Meeting Procedures Bylaw, 2004, Amendment Bylaw No. 1, 2018" be read a first time.

CARRIED

TFB-2018-003

It was MOVED and SECONDED,

that Trust Fund Board Bylaw No. 2, cited as "Trust Fund Board Meeting Procedures Bylaw, 2004, Amendment Bylaw No. 1, 2018" be read a second time.

CARRIED

TFB-2018-004

It was MOVED and SECONDED,

that Trust Fund Board Bylaw No. 2, cited as “Trust Fund Board Meeting Procedures Bylaw, 2004, Amendment Bylaw No. 1, 2018” be read a third time.

CARRIED

6.1.2 RFD Retreat Island Covenant Research Request

The Property Management Specialist presented the request to board members.

TFB-2018-005

It was MOVED and SECONDED,

that the Trust Fund Board approve the request from a Master’s student to perform research on Retreat Island Covenant that involves digging three shallow soil pits, provided that:

1. The owners of the Retreat Island Nature Reserve, the Galiano Conservancy Association, and the adjacent landowners provide written permission for access and this research;
2. The dimensions of the three soil pits do not exceed 30 centimetres length by 30 centimetres width by 30 centimetres depth;
3. All work takes place between February 2018 and February 2019 with any extension to be reviewed at the end of that time; and,
4. The disturbance caused by digging the soil pits is minimized and the pits are filled in immediately.

CARRIED

6.1.3 RFD Approval of 2018-2027 Regional Conservation Plan

Board members welcomed the new Islands Trust Administrative Services Director, Julia Mobbs, to the meeting. The Ecosystem Protection Specialist provided a general overview of the Regional Conservation Plan and 5 year plan, and highlighted changes made since the board last reviewed the plan.

Chair Law suggested the island profiles could be added to Local Trust Committee (LTC) web pages.

The Chief Administrative Officer briefed Board members on a recent meeting with the Cowichan Nation Alliance, noting a positive response from the Halalt First Nation to the RCP workshop invitation provided by the Islands Trust Fund.

TFB-2018-006

It was MOVED and SECONDED,

that the Trust Fund Board approve the 2018-2027 Regional Conservation Plan subject to insertion of “Map 6. Priority Lands for Conservation in the Islands Trust Area” and the relevant derivative maps for each local trust area/island municipality within the Island Profiles section of the plan.

6.2 Items for Discussion/Direction

6.2.1 Briefing 2018-2020 Regional Conservation Plan Work Plan

The Ecosystems Protection Specialist reviewed the work plan with Board members.

Board members discussed sharing priority conservation lands maps publically. The ITF Manager noted that these maps are not focussed on individual parcels.

Staff highlighted the importance of revising policies on how we engage with First Nations and that building relationships with First Nations will take dedicated time.

6.2.2 Report on Islands Trust Meeting with the Minister

Trustee Morrison and the Director of Trust Area Services briefed Board members on a recent meeting with the Minister of Municipal Affairs and Housing regarding the potential changes to the Islands Trust Act and the Trust Fund Board name change request. Ministry staff indicated there was no policy barrier to the name change request and that the request could possibly be achieved in a miscellaneous statutes amendment.

Trustee Williams suggested the Trust Fund Board start planning in anticipation of legislative change, and have a strategy prepared for the launch of the new name prepared in advance.

6.3 Correspondence

6.3.1 Chair Luckham letter re: CDF Land Use Protection Order

The Trust Fund Board accepted the letter for information.

6.4 Updates for Information

6.4.1 Public Acquisitions Report

The Trust Fund Board reviewed the Public Acquisitions Report for information and voted on the following resolution.

TFB-2018-007

It was MOVED and SECONDED,

that the Trust Fund Board request staff remove Crown Lands from the public acquisitions update report.

CARRIED

6.4.2 Public Covenants Report

The Trust Fund Board reviewed the Public Covenants Report for information.

6.4.3 Communication and Fundraising Report

The Trust Fund Board reviewed the Communication and Fundraising Report for information.

The Communications and Fundraising Specialist highlighted the completion of the Fairyslipper Forest campaign, advised of an upcoming board-to-board event on February 24, 2018, and noted a public celebration will be held on Thetis on April 21, 2018. It was also noted the next issue of the Heron will go out in March instead of February.

6.4.4 Property Management Specialist Report

The Trust Fund Board reviewed the Property Management Specialist Report for information. The Property Management Specialist briefed Board members on a recent open house held on Denman for public consultation for the revised management plan for Morrison Marsh, noting a positive public response, and advised that the Elder Cedar boardwalk construction is almost complete.

6.4.5 Budget Report

The Trust Fund Board reviewed the Budget Report for information.

7. NEW BUSINESS

7.1.1 Agricultural Land Commission (ALC) Review

The Trust Area Services Director advised Trust Fund Board members of an invitation from the Ministry of Agriculture Advisory Committee to Islands Trust to participate in an upcoming meeting as part of the current review of the ALC. Board members discussed Trust Fund Board representation.

Trustee Bertrand offered to review materials prior to the meeting and highlighted the importance of letting the review panel know that some of our conservation priorities are on ALR lands or lands adjacent to ALR lands, and that the TFB is interested in exploring working lands stewardship partnership.

Trustee Bertrand suggested the Board could invite a guest speaker to a future TFB meeting to discuss agricultural environmental goods and services programs, such as the Farmland Advantage Program.

TFB-2018-008

It was MOVED and SECONDED

that the Trust Fund Board approve one board member to attend the Minister of Agriculture's advisory committee meeting on February 6th 2018 in Nanaimo, if available.

8. NEXT MEETING

The next meeting will take place on April 3, 2018 at 10:00 am.

9. ADJOURNMENT

By general consent, the meeting adjourned at 1:08 pm.

Tony Law, Chair

Certified Correct:

Corlynn Strachan, Recorder